



Position Description

This position description is available in large print and other accessible formats upon request.

Position Title	Family Violence Practitioner, Person Using Violence. Safe at Home. Fixed Term 12 months
Directorate / Service / Program	Family Safety and Therapeutic Services / Family Violence
Reports to	Team Leader Family Violence (Safe at Home)
Location	Geelong
Classification	Social, Community, Home Care and Disability Services Industry Award Level 6
Date Revised	December 2024

About Us

We are Meli, inspired by the word Meliorism. The belief that the world can be made better through human effort.

Meli is a Victorian not-for-profit organisation, offering a unique combination of services to support members of our community throughout their lifetime, from early childhood through to adolescence and adulthood.

Everyone faces challenges occasionally, and Meli is here to lend compassionate help, and to take a preventative and early response approach – no matter how big or small a problem.

Our Purpose: Supporting people, strengthening communities.

Our Vision: A fair, safe and inclusive community where everyone can thrive.

Our Values: Build Connection, Show Courage, Inspire Action, Celebrate Difference, Be Dynamic.

To learn more about Meli please visit our website www.meli.org.au

Position Overview

Led by McAuley Community Services for Women, Meli is proud to partner with McAuley to deliver the Safe at Home program in the Geelong region. The government is providing more than \$6 million for three years to conduct the pilot program.

The Safe at Home model transforms the current default solution for family violence: from victim survivors and children escaping into homelessness, to enabling them to stay safe, secure, and independent at home, while ensuring accountability and help for the person using violence.

In moving out of the home, the adult using violence is supported to change their behaviour and stop their use of violence. The approach moves away from victim survivors experiencing the disadvantages of leaving – including the loss of

communities, schools and workplaces – with a resultant reduction in homelessness across Victoria.

The Safe at Home Program will sit with Meli's suite of Family Violence Services.

In March 2018, Bethany established the Men's Family Violence Intervention Centre. This Centre provides a coordinated response, designed to increase accountability and visibility of men who choose to use violence in their family relationships. The service is informed by cutting edge research and emerging practice and will ultimately provide men access to services.

The Centre provides a suite of services including:

Intake Screening, Triage, Assessment

Men's Behaviour Change

Perpetrator Intervention Trial

Men's Case Management

Changing Ways- Serious Risk Program.

Family Safety Contact

Post Participation Group

Family Violence Flexible Packages

Personal Safety Initiative

Victoria legal Aid- Family Advocacy and Support Services (VLA FASS)

The Specialist Family Violence service delivery environment is currently engaged in a plethora of reform activity as a direct result of the Royal Commission into Family Violence (2015), subsequent recommendations (2016) and significant funding from government. Particular reforms relevant to this role include but are not limited to; The review of the Specialist Women and Children's Case Management service delivery model, undertaken by Urbis Consultancy in 2018, the implementation of the Information Sharing Scheme (2018), developed to increase the lawful sharing of risk relevant information to ensure safety for victim survivors and accountability for perpetrators, and the advent of the MARAM (Multi-Agency Risk Assessment and Management Framework) and the ensuing implementation of the Framework. The Specialist Women and Children Services team promotes safe, equal and just relationships by privileging the safety of women and children, by listening to the voices of children and by a commitment to culturally sensitive practice.

Women and Children Services include:

Specialised Family Violence Support for Women & Children

Family Violence Group Work programs

Homeless Children's Specialist Support Service

Meli prioritizes working with family violence by aiming to lessen the impact of family violence and address perpetrator behaviour. Our services operate from a structural feminist framework that understands family violence is gendered and is resultant of the social construction of male identity and behaviour i.e. masculinity, power and control and reinforced by systems, ideology and behaviours within our society. We pay particular attention to the active identification and management of all risks associated with family violence.

Key Accountabilities

Duties of this position may include, but are not limited to the following:

- This role holds primary responsibility for working with persons who use violence in the Safe at Home program. It also provides holistic support to whole of family, ensuring the safety and well-being of victim survivors, including babies, children and young people, while addressing the needs of all family members affected by violence.
- Assist with risk assessment and management under the guidance of senior practitioners, in line with MARAM and relevant family violence frameworks and legislation.
- Provide case management support, including contributing to case planning, coordination, referrals, and brokerage applications, with supervision to ensure support needs are met for individuals and families.
- Support MARAM activities in collaboration with senior staff, including contributing to risk management strategies and multi-agency engagement aimed at disrupting the use of violence and enhancing safety.
- Participate in consultation, planning, and information sharing within the organisation and with external agencies, with support and supervision.
- Deliver individual family violence education and readiness for change work, with guidance from experienced practitioners.
- Engage in outreach and proactive engagement activities using a systemic approach, under supervision.
- Provide tailored and responsive interventions for individuals using violence, with support to adapt approaches to meet diverse needs and situations.
- Work collaboratively with other Safe at Home Family Violence Practitioners to ensure victim survivors' voices, including children, inform practice and intervention.
- Contribute to program evaluation efforts by collecting relevant data and feedback, and support partnership activities between Meli and McAuley under direction.
- Maintain client documentation in accordance with professional standards and organisational requirements, with support as needed.
- Participate in regular supervision with the Team Leader – Safe at Home to reflect on practice and receive guidance.
- Support students and lower classified staff by sharing knowledge and contributing to a learning environment, under supervision.
- Participate in family violence projects and working groups, with support and direction from senior staff.

Other reasonable duties as directed.

- Apply Meli's quality and risk management frameworks.

- Understand and comply with the standards of a child safe organisation.
- Active involvement in professional development to build knowledge and skills.
- Make decisions following Meli values, relevant standards, practices, policies, procedures, regulations, industrial instruments and legislation.

Qualifications, Skills, and Experience

- Holds a relevant degree or post graduate qualification in Social Work, Psychology or related behavioral science, Criminology, or a related discipline and is willing to undertake further training to achieve Mandatory Minimum Qualifications. Or meets the Mandatory Minimum Qualifications for Family Violence Practitioners by meeting one of the following:
 - Holds a Bachelor of Social Work or equivalent qualification, or
 - Have been employed in the specialist family violence workforce before 1 July 2021 with continuous services (has not had a break from this work for more than 4 years), or
 - Brings significant cultural knowledge or lived experience and is working towards a Bachelor of Social Work or equivalent qualification, or
 - Holds at least 3 years of relevant professional experience or hold a related qualification and is working towards a Bachelor of Social Work or equivalent qualification
- A graduate diploma of graduate certificate qualification in Client Assessment and Case Management (Men's Family Violence) is desirable
- Experience in the specialist family violence field, demonstrated particularly in provision of intake, risk assessment and case planning and working with persons using violence
- An understanding of the gendered nature of family violence and the impact upon victim survivors, babies, children, young people and families
- Ability to specifically identify and work against collusion and minimisation of male family violence
- Well-developed observational, conceptual and analytical skills, together with highly developed interpersonal and communication skills including written mediums to assist with program development, data collection, evaluation and key stakeholder engagement
- Ability to lead projects and participate in working groups; and provide support to lower classified staff and students

Other Requirements of the Role

All employees must undergo and maintain a range of satisfactory checks as a condition of employment. These include:

- Working with Children Check
- National Police Check
- International Police Check (if required)
- Have the right to work in Australia

Key Stakeholders

- Meli employees

Issue Date: September 2025
 Manager, Family Violence
 Review Date: December 2027

- McAuley
- DFFH Child Protection
- DFFH Housing
- Victoria Police
- Barwon Orange Door
- Legal Representatives
- Community Service Organisations

Physical Requirements & Environmental Conditions of the Role

Meli is committed to creating inclusive spaces that are accessible for everyone by reducing and/or removing barriers through reasonable adjustments.

The following table shows the physical and psychological work environment characteristics that have been identified as part of this role. Where possible, Meli will make reasonable adjustments to support individuals to succeed in their roles.

Required Activities / Working Environment	Frequency
Computer based tasks, sedentary position, office based	Often
Repetitive manual tasks	Often
Working in buildings which may have stairs (Reasonable adjustments can be made)	Sometimes
Driving, in & out of vehicles (If driving is required, must hold current Victorian Driver Licence)	Often
Bending, lifting, pushing, pulling	Often
Working alone or at a co-located site	Sometimes
Confrontational/confronting situations (Due to the nature of our work, there may be times when staff are exposed to behaviour, language and/or situations that can be confronting)	Sometimes
Working outside in differing weather conditions	Rarely
Working on-call and/or after hours	Sometimes
Attending external locations including client homes	Often

Inclusion Statement

Meli is committed to being a place where everyone has a sense of belonging.

We embrace the unique perspectives and experience of our people and our community, and their voice is at the heart of our values and decision making.

We aim to be courageous as we learn, grow, and evolve as an accessible, inclusive and safe organisation for people of all identities.

We are working to create a team of people who reflect the diverse community we support. Aboriginal and Torres Strait Islander, LGBTQIA+, culturally diverse people, those living with a disability, and those looking to return to the workforce following a break in their career, are encouraged to apply for our roles.

Child Safety Statement

Meli is committed to child safety in every aspect of the organisation. We take deliberate steps to protect children from physical, sexual, emotional, and psychological abuse and neglect. Our organisation fosters openness to create a culture in which everyone – staff, parents, carers, and children – feel confident, enabled, and supported to safely disclose child safety or wellbeing concerns.

We have zero tolerance of any abuse or maltreatment of children. We are committed to ensuring children and young people are able to actively participate in decisions that affect their lives.

We understand our legal and moral obligations to treat any child safety concerns seriously. We report any allegations and wellbeing concerns to authorities. We are committed to the cultural safety of all children and young people. This includes providing a safe environment for children and young people with a disability, who are Aboriginal and Torres Strait Islander, from culturally and/or linguistically diverse backgrounds or who identify as LGBTQIA+.

Meli's policies and practices promote the safety and wellbeing of children and establish an effective, consistent approach to prevent, respond to and encourage the reporting of allegations of child abuse and harm.

All children, their families and carers should feel welcome at Meli, including feeling able to express their identity and raise concerns about their own or others' safety.

Employee Declaration

I have read and understood this Position Description and in signing this document agree that I can fulfill all the requirements of the position described in this document. Additionally, I agree to notify management immediately of any change in my capacity to meet any of the requirements outlined in this Position Description.

Name:	Signature:	Date:

Note: The intention of the position description is to provide an outline of scope and responsibilities, at a point in time. Please note, responsibilities may evolve in accordance with organisational needs.